

# ***Future Business Leader***

## **Individual Event**

### **Regulations**

- *Refer to National Competitive Event Guidelines for description and procedures.*

### **Eligibility**

- Each local chapter may enter two (2) members at the RLC.
- Participants must not have competed in this event at a NLC.
- A member may enter only one individual or team event and one chapter event. Who's Who in FBLA does not count as an event.
- Interviews will be conducted at the RLC level. These interviews will account for 15% of the total score.

### **Regulations**

Participants (not advisers) must prepare resumes and letters of application for the event (see below).

- The following items must be submitted:
  - A. A one-page letter of application (original or copy) for the award from the participant addressed to the President & CEO of FBLA-PBL, Inc., at the National Office. The letter should state the reasons the participant is deserving of the honor of this award.
  - B. Address the letter of application to:  
Ms. Jean Buckley, President & CEO  
FBLA-PBL, Inc.  
1912 Association Drive  
Reston, VA 20191-1591
  - C. A brief resume (original or copy) of the participant not to exceed two (2) pages.
- Six (6) copies of the above materials must be submitted in six (6) standard file folders. The tab of the folder must be labeled with the participant's name, school, state and event title. Include participant's name on all pages submitted.
- Photographs are not allowed. No other materials will be accepted. The letters of application and resumes will be returned following the RLC and SLC for revision. These items will not be returned following the NLC.
- Judges will deduct five (5) points from the interview score of participants who submit materials by the stated deadline but do not adhere to the event guidelines for the submission of proper materials.

## Future Business Leader – Continued

### Administration of Events

RLC	SLC
<b>Objective test taken ONLINE prior to RLC. An onsite testing administrator will need to be submitted with the chapter's registration.</b>	Preliminary Round will consist of a written objective test (85%) and written materials (10%) taken at SLC to determine Top 8.
	Students must provide their own non-graphing calculators for this event. Cell phone and PDA calculators are not allowed. Number 2 pencils are required for this event.
	Final Round scoring is 50% Round 1 score, 50% Round 2 Interview.
RLC Testing Window: Refer to the WI FBLA Events Calendar	Six copies of the resume/cover letter must be submitted and arrive at the State Office by <b>the first Wednesday in March.</b>
Six copies of the resume & cover letter must be submitted and arrive at the RLC Host school by <b>the third Friday in January.</b>	The top 8 finalists will participate in a 15 minute interview.
10 min. Interviews will be conducted with a panel of judges and will count for 15% of the final score.	Order of interviews is random.
Order of interviews is random.	Top THREE finishers advance to NLC competition.
Top THREE finishers advance to SLC competition.	

### Judging

- Ties will be broken based on the order in which the test was turned in.
- Finalists in the state event will be interviewed by a panel of judges.
- The rating sheet(s) the judges will use are found in the Wisconsin Competitive Event Guidelines.
- All decisions of the judges are final.



## State Leadership Conference

# Future Business Leader Materials Rating Sheet

Points given may range between zero and maximum number indicated.

### Letter of Application

Neatness and accuracy	10	
Completeness of details	15	
Evidence of skills essential for successful careers in business	15	40

### Resume

Neatness and accuracy	10	
Completeness of detail	15	
Evidence of skills essential for successful careers in business	15	40

### FBLA Leadership

Level of FBLA leadership and participation experience to represent WI as our Future Business Leader	20
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**SCORE** \_\_\_\_\_ /100

Deduct five (5) points for not adhering to event guidelines/submission guidelines (\_\_\_\_\_)

**FINAL SCORE** \_\_\_\_\_ /100

Name: \_\_\_\_\_

School: \_\_\_\_\_

City: \_\_\_\_\_ Region: \_\_\_\_\_

Judge's Signature: \_\_\_\_\_

Judge's Comments: \_\_\_\_\_

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# FUTURE BUSINESS LEADER Interview Rating Sheet

☐ RLC

☐ SLC

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Points Earned
<b>Interview</b>					
Demonstrates poise, maturity, and a good attitude	0	1–2	3–4	5	
Demonstrates self-confidence, initiative, and assertiveness	0	1–2	3–4	5	
Demonstrates ability to effectively answer questions	0	1–3	4–7	8–10	
Professional appearance	0	1–2	3–4	5	
Demonstrates proper greeting, introduction, and closing	0	1–2	3–4	5	
<b>Leadership Ability</b>					
Illustrates participation and leadership in FBLA	0	1–5	6–10	11–15	
Explains participation in other school and/or community organizations	0	1–3	4–7	8–10	
Explains and shows areas of outstanding achievement	0	1–5	6–10	11–15	
Indicates understanding of career knowledge and career plans	0	1–5	6–10	11–15	
<b>Application Materials</b>					
Effectiveness of application materials (resume and letter of application)	0	1–5	6–10	11–15	
<b>Subtotal</b>					<b>/100 max.</b>
<b>Penalty Points</b> Deduct five (5) points for failure to fully follow the guidelines.					
<b>Total Points</b>					<b>/100 max.</b>
<b>Objective Test Score</b>					<b>/100 max.</b>
<b>RLC Final Score</b> Objective Test 85% _____ + Interview 15% _____ = Overall Score 100% _____					
<b>SLC Preliminary Round</b> Objective Test 85% _____ + Materials 15% _____ = Overall Score 100% _____					
<b>SLC Final Round</b> Preliminary Round Score 50% _____ + Final Round Interview 50% _____ = Overall Score 100% _____					

Name(s): \_\_\_\_\_

School: \_\_\_\_\_ State: \_\_\_\_\_

Judge's  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Judge's  
Comments:

